

**Committee:** Overview and Scrutiny Committee  
**Date:** Tuesday 14 June 2011  
**Time:** 6.30 pm  
**Venue:** Bodicote House, Bodicote, Banbury, OX15 4AA

### **Membership**

<b>Councillor Kieron Mallon (Chairman)</b>	<b>Councillor Lynn Pratt (Vice-Chairman)</b>
<b>Councillor Ann Bonner</b>	<b>Councillor Tim Emptage</b>
<b>Councillor Chris Heath</b>	<b>Councillor Alastair Milne Home</b>
<b>Councillor Neil Prestidge</b>	<b>Councillor Leslie F Sibley</b>
<b>Councillor Daniel Sames</b>	<b>Councillor Trevor Stevens</b>
<b>Councillor Lawrie Stratford</b>	<b>Councillor Rose Stratford</b>

### **Substitutes**

<b>Councillor Andrew Beere</b>	<b>Councillor Patrick Cartledge</b>
<b>Councillor Timothy Hallchurch MBE</b>	<b>Councillor Simon Holland</b>
<b>Councillor David Hughes</b>	<b>Councillor George Parish</b>
<b>Councillor Alaric Rose</b>	<b>Councillor Douglas Williamson</b>

## **AGENDA**

Overview and Scrutiny Members should not normally be subject to the party whip. Where a member is subject to a party whip they must declare this at the beginning of the meeting and it should be recorded in the minutes.

- 1. Apologies for Absence and Notification of Substitute Members**
- 2. Declarations of Interest**

Members are asked to declare any interest and the nature of that interest which they may have in any of the items under consideration at this meeting.

### 3. **Urgent Business**

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

### 4. **Minutes** (Pages 1 - 8)

To confirm as a correct record the minutes of the meetings held on 8 March and 18 May 2011.

### 5. **Update on parking provision** (Pages 9 - 28)

Report of Head of Safer Communities, Urban and Rural Services

#### **Summary**

To report progress against actions agreed at the Executive meeting on 10 January 2011 relating to parking with specific reference to:

- (i) The balance and location of long stay/short stay parking in Banbury, Bicester and Kidlington
- (ii) The cost benefit analysis of alternative management arrangements for car parks, including 'Pay on Exit'.
- (iii) An initial review of the impact of the new Parking Order and plans for further evaluation.

To bring to the attention of the Committee the findings of the Bicester Chamber of Commerce and Bicester Vision traffic survey.

#### **Recommendations**

The meeting is recommended to:

- (1) Note the contents of this report
- (2) Give thanks to Bicester Vision and Bicester Chamber of Commerce for providing the information obtained through the traffic survey and advise them on the outcome of the Committee's discussions
- (3) Advise the Executive:
  1. That the current arrangements for pay and display parking across the District should remain in place, at least in the medium term.
  2. The findings set out in this report on provision of parking places are taken into account in the review of parking programmed for later in the year.
  3. Of any actions it would like the Executive to consider in the review of parking planned for later this year arising from its discussions on the traffic survey.

**6. Overview & Scrutiny Work Programme 2011/2012 (Pages 29 - 84)**

Report of Interim Head of Legal and Democratic Services

**Summary**

To provide the Committee with the draft overview and scrutiny work programme for 2011/12, specifically to update on items carried forward from the 2010/11 overview and scrutiny work programme and to consider new items for inclusion on the 2011/12 work programme.

**Recommendations**

The Overview and Scrutiny Committee is recommended:

- (4) To note the update on items carried forward from the 2010/11 overview and scrutiny work programme;
- (5) To decide which items should be removed from the work programme in 2011/12;
- (6) To determine which new topics should be included on the 2011/12 Work Programme.
- (7) To confirm the work programme for 2011/12 for the Overview and Scrutiny Committee.
- (8) To confirm the agenda for the meeting on 19 July 2011.

**7. Review of public speaking at call-in (Pages 85 - 88)**

Report of Interim Head of Legal and Democratic Services

**Summary**

To consider public speaking at Call-in.

**Recommendations**

The Overview and Scrutiny Committee is recommended to:

- (9) Consider what change(s), if any, they wish to make to the order of speaking at Call-in.

**Councillors are requested to collect any post from their pigeon hole in the Members Room at the end of the meeting.**

## **Information about this Meeting**

### **Apologies for Absence**

Apologies for absence should be notified to [democracy@cherwell-dc.gov.uk](mailto:democracy@cherwell-dc.gov.uk) or (01295) 221583 prior to the start of the meeting.

### **Declarations of Interest**

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item. The definition of personal and prejudicial interests is set out in the constitution. The Democratic Support Officer will have a copy available for inspection at all meetings.

**Personal Interest:** Members must declare the interest but may stay in the room, debate and vote on the issue.

**Prejudicial Interest:** Member must withdraw from the meeting room and should inform the Chairman accordingly.

With the exception of the some very specific circumstances, a Member with a personal interest also has a prejudicial interest if it is one which a Member of the public with knowledge of the relevant facts would reasonably regard as so significant that it is likely to prejudice the Member's judgement of the public interest.

### **Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates**

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

### **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

### **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

### **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

## **Queries Regarding this Agenda**

Please contact Catherine Phythian, Legal and Democratic Services  
catherine.phythian@cherwell-dc.gov.uk (01295) 221583

## **Evacuation Procedure**

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

## **Access to Meetings**

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

## **Mobile Phones**

Please ensure that any device is switched to silent operation or switched off.

**Sue Smith**  
**Chief Executive**

Published on Monday 6 June 2011